

## **PART B: FORMAT OF OFFER TO BE PROVIDED BY THE TENDERER**

**Title of the tender:** Procurement expert

**Reference number:** 451/DUMBRAVITA/01

### **1. TENDERER'S INFORMATION**

Submitted by:

	<b>Name(s) and address(es) of legal entity or entities submitting this tender</b>
<b>Tenderer</b>	
<b>Legal representative</b>	
<b>VAT/registration number<sup>1</sup></b>	
<b>Address</b>	
<b>Telephone/e-mail</b>	
<b>Contact person</b>	

### **2. TENDERER'S STATEMENT**

I undersigned hereby confirm that the services offered in this tender are in full conformity with the specifications submitted to us by the contracting authority. The detailed description of the offered services by us is provided in the next point.

In addition to that we confirm that our organisation/company is fully eligible for providing services under a contract financed by the EU funds. We confirm that we are not in any of the situations that would exclude us from competing in the EU financed tenders as indicated in the point 2.3.3. in the PRAG Manual.

Furthermore we agree to abide by the ethics clauses in Section 2.4.14 of the PRAG Manual and **have no conflict of interests or any equivalent relation with the Contracting Authority.**

### **3. TECHNICAL OFFER**

The tenderers are required to provide technical offer, based on the requirements indicated by the contracting authority in the Part A: Information for the tenderer, Point 2: Technical information.

---

<sup>1</sup> Where applicable. For individuals, mention their ID card or passport or equivalent document - number

The tenderers are encouraged to provide details on the planned services including detailed specifications.

### 3.1 Organization and methodology:

(please describe in details proposed methodology and approach in providing services on the basis of contracting authority's enquiry stated in the Part A "Information for tenderer", Point 2 "Technical information", Description of expected outputs\_/ results to be achieved)

Title of activity 1 (examples: printing of brochures, translation, etc.)

Title of activity 2\*\*add as many activities as needed

### 3.2 Proposed inputs by the tenderer:

(the tenderers are encouraged to provide detailed information, for example qualifications of the proposed staff, key experts ...)

\*Please find attached CV(s) of the above proposed Key Expert(s)

Title of activity 1 (examples: printing of brochures, translation, etc.)

Title of activity 2\*\*add as many activities as needed

### 3.3Tenderer's proposed time frame

(The identification and timing of major milestones in executing the contract)

Title of activity 1 (examples: printing of brochures, translation, etc.)

Title of activity 2\*\*add as many activities as needed

<b>Name</b>	
<b>Signature</b>	
<b>Date</b>	